

## DEATH CLAIM FORM

Dear Claimant,

We are sorry to learn of the death of our Life Insured.

In order for us to process your claim, we require the following:

- 1) Claimant's Statement.
- 2) Clinical Abstract Application Form.
- 3) Original Death Certificate (refer to Note I below).
- 4) NRIC(s) of Claimant(s).
- 5) A copy of last Will of Deceased (if Deceased had left a last Will)
- 6) Newspaper Clipping (if any) and Police Report (if death was due to accidental or unnatural causes).
- 7) Doctor's Statement (required if death had occurred overseas).
- 8) Letter from Immigration and Checkpoint Authority (ICA) for overseas death (refer to Note II below).
- 9) Supporting documents for proof of relationship (refer to next page).
- 10) Authorisation Letter (refer to Note III below).

Once we have received all the above required documents, we will process your claim and inform you of the outcome as soon as possible.

If you need any help, please call our Customer Service hotline at 1800-248 2888 or email us at LifePAClaims-SG@greatasteamlife.com.

Note:

- I) We require the Death Certificate to be certified true copy by our Customer Service Staff, Servicing Distribution Representative/ Authorised Distribution Representative/ Servicing Financial Planner or Lawyer in Singapore. For death which occurred overseas, original Death Certificate can only be certified by our Customer Service Staff or Notary Public of the Country where Life Insured passed away.
- II) For Singaporeans and Permanent Residents (PR) who died overseas, ICA would issue a letter confirming receipt of the Singapore IC, Passport and overseas Death Certificate. Please submit a copy of this letter to us.
- III) Authorisation letter has to be submitted if you are authorising another GEL Distribution Representative to handle the claim (including collection of cheque) on your behalf.

Submission of Documents

Please submit all claim documents personally at our Customer Service Centre at the ground floor,  
Great Eastern Centre or, through your Distribution Representative or, by post to:

Claims Department  
The Great Eastern Life Assurance Company Limited  
1 Pickering Street  
Great Eastern Centre #13-01  
Singapore 048659

**DOCUMENTS FOR PROOF OF RELATIONSHIP**

<b>TYPE OF POLICY</b>	<b>CLAIM TO BE SUBMITTED BY</b>	<b>DOCUMENTS TO SUBMIT</b>
Section 73 Trust Policy (Before Nomination of Beneficiary framework)	Trustee	<ul style="list-style-type: none"> <li>• NRIC of Trustee</li> <li>• NRIC of Beneficiary</li> <li>• Proof of Relationship for Beneficiary &amp; Policyholder (e.g Marriage Certificate/ Birth Certificate)</li> </ul>
Policies where Deceased's spouse and/ or children are named as beneficiary (Before Nomination of Beneficiary framework)	Spouse or Children	<ul style="list-style-type: none"> <li>• NRIC of Spouse</li> <li>• Marriage Certificate of Spouse</li> <li>• NRIC of Children</li> <li>• Birth Certificate of Children</li> </ul>
Estate Policy (no beneficiary named)  And Deceased had left a Last Will	Executor	<ul style="list-style-type: none"> <li>• A copy of the Last Will</li> <li>• NRIC of Executor</li> </ul>
Estate Policy (no beneficiary named)  And Deceased did not leave a Last Will	Spouse	<ul style="list-style-type: none"> <li>• NRIC of Spouse</li> <li>• Marriage Certificate of Spouse</li> </ul>
	Adult Child (no surviving Spouse)	<ul style="list-style-type: none"> <li>• NRIC of Child</li> <li>• Birth Certificate of Child</li> <li>• Death Certificate/ Divorce Certificate of Spouse</li> </ul>
	Parent (Deceased is single)	<ul style="list-style-type: none"> <li>• NRIC of Parent</li> <li>• Birth Certificate of Deceased</li> </ul>
	Sibling (Deceased is single and no surviving Parents)	<ul style="list-style-type: none"> <li>• NRIC of Sibling</li> <li>• Birth Certificates of Sibling and Deceased</li> <li>• Death Certificate of Deceased's Parents</li> </ul>
Trust Nomination Policy Effective 1 Sep 2009 (also known as Irrevocable Trust)	Trustee	<ul style="list-style-type: none"> <li>• NRIC of Trustee</li> </ul>
	No Surviving Trustee & Nominee is ≥ 18 years old	<ul style="list-style-type: none"> <li>• NRIC of Nominee</li> <li>• Birth Certificate of Nominee (if nominee is the child)</li> <li>• Marriage Certificate of Nominee (if nominee is the spouse)</li> </ul>
	No Surviving Trustee & Nominee is < 18 years old	<ul style="list-style-type: none"> <li>• NRIC of Nominee</li> <li>• Birth Certificate of Nominee</li> <li>• NRIC of Surviving Parent</li> </ul>
Revocable Nomination Policy Effective 1 Sep 2009	Nominee (≥ 18 years old)	<ul style="list-style-type: none"> <li>• NRIC Of Nominee</li> <li>• Last Will of Deceased (if any)</li> </ul>
	Nominee (< 18 years old)	<ul style="list-style-type: none"> <li>• NRIC of Nominee</li> <li>• Birth Certificate of Nominee</li> <li>• NRIC of Nominee's Parent/ Legal Guardian</li> <li>• Last Will of Deceased (if any)</li> </ul>
Nomination by way of Will Effective 1 Sep 2009	Executor	<ul style="list-style-type: none"> <li>• Copy of Last Will where GEL policy is stated</li> <li>• NRIC of Executor</li> </ul>
Third Party Policy	Policyholder	<ul style="list-style-type: none"> <li>• NRIC of Policyholder</li> <li>• Birth Certificate of Life Assured (if Life Assured is the child of the Policyholder)</li> <li>• Marriage Certificate of Spouse (if Life Assured is the spouse of the Policyholder)</li> <li>• ACRA (if Policyholder is an Entity)</li> </ul>
Absolute/ Conditional Assignment Policy	Assignee	<ul style="list-style-type: none"> <li>• NRIC of Assignee</li> <li>• ACRA (if Assignee is an Entity)</li> </ul>