

AUTHORISATION LETTER**For Claimant's completion :**

I would like the claim cheque (if claim is approved) to be :

 posted to me via my correspondence address. collected by my Servicing Life Planner, _____ (NRIC No.: _____)

Signature of Claimant : _____ Policy No. : _____

Name of Claimant. : _____ NRIC of Claimant : _____

Handphone/ Contact No. of Claimant. : _____ Date: _____

For Servicing Life Planner's completion (if Claimant has authorised you to collect the cheque)

I would like the claim cheque to be: -

 Collected at Customer Service Reception Counter at Ground Floor, Great Eastern Centre.
(Please note that the cheque will be posted to the Claimant if it is not collected by the next working day after the collection date.) Dropped into my GSM Box No. _____ at GE@Changi.* Dropped into my GSM Box No. _____ at GE House.* Dropped into my GSM Box No. _____ at Nankin Row.*

* Notes:-

- Option is available only if there are no outstanding documents to be submitted. Cheque will be delivered to your GSM Box the next working day after 12pm.
- For Life Planners who have opted for collection of cheques at Customer Service Reception Counter at Great Eastern Centre, Claims Department will contact you when the cheque is ready.

Signature of Servicing Life Planner : _____ Agent No. : _____

Name of Servicing Life Planner : _____ Contact No. : _____

For Official Use :

Claim Officer : _____ Extension No. : _____

Pending documents / comments :

Cheque / Letter released by:-

Signature : _____

Name : _____

Date : _____

Cheque / Letter received by:-

Signature : _____

Name : _____

Date : _____