

AUTHORISATION LETTER

For Claimant's completion :

I would like the claim cheque (if claim is approved) to be :

- posted to me via my correspondence address.
- collected by my Distribution Representative _____ (NRIC No.: _____)

Signature of Claimant : _____ Policy No. : _____

Name of Claimant. : _____ NRIC of Claimant : _____

Handphone/ Contact No. of Claimant. : _____ Date: _____

(For Distribution Representative's completion (if Claimant has authorised you to collect the cheque)

I would like the claim cheque to be: -

- Collected at Customer Service Reception Counter at Ground Floor, Great Eastern Centre.
(Please note that the cheque will be posted to the Claimant if it is not collected by the next working day after the collection date.)
- Dropped into my Mail Box No. _____ at GE@Changi.*
- Dropped into my Mail Box No. _____ at GE House.*
- Dropped into my Mail Box No. _____ at Nankin Row.*
- Dropped into my Mail Box No. _____ at Westgate.*

* Notes:-

- Option is available only if there are no outstanding documents to be submitted. Cheque will be delivered to your Mail Box the next working day after 12pm.
- For Distribution Representative who have opted for collection of cheques at Customer Service Reception Counter at Great Eastern Centre, Claims Department will contact you when the cheque is ready

Signature of Distribution Representative: _____ Agent No. : _____

Name of Distribution Representative: _____ Contact No. : _____

For Official Use :

Claim Officer : _____ Extension No. : _____

Pending documents / comments :

Cheque / Letter released by:-

Cheque / Letter received by:-

Signature : _____

Signature : _____

Name : _____

Name : _____

Date : _____

Date : _____